

## **Treasurer Agreement 2019-20**

As treasurer of the organization named below, which is a chartered group that receives Student Activities Account funds, I agree to and accept the following:

1. I have read and agree to abide by the rules regarding Student Activities Account funds.
2. I accept personal responsibility for the funds allocated to my organization.
3. I may be charged for any outstanding balance on my group's accounts.
4. I may be charged additional fines beyond any outstanding balance for poor management of my group's funds as determined by the Student Budget Committee Manager.
5. I will adhere to all procedures and expectations laid out by the Student Budget Committee.
6. I will be a student enrolled at Swarthmore College for the duration of my term.
7. I remain responsible as treasurer of the group named below until another individual completes a treasurer's statement with the intent to replace me.
8. All transactions are subject to the approval of the Student Budget Committee and the Student Budget Committee Manager.
9. The Student Budget Committee Manager or Assistant Managers can approve transactions for my organization without my knowledge in unusual circumstances. I will be notified if any such transactions are made.

In addition, I have read and can be held responsible for the guidelines and rules outlined in the Treasurer's Handbook. I understand that any attempts at fraud are illegal and will be persecuted by the College Judiciary Committee. I agree to maintain accurate records of the finances of my organization and to truthfully represent my organization in budget-related matters coming before the Student Budget Committee.

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Treasurer's Signature

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Print Full Name

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Group Name

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Date

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Phone Number

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Email

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Class Year